Chapter 4 Source Documents

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| Receipt No. | | | 1 | |  | | Receipt No. | | 1 | |  | | | | Form | | | 1 |  |
| Date | 7/2 | | | 20-- |  | | Date | 7/2 | | | | | 20-- |  | | | | |  |
| From | Darcia Tomzak | | | | |  | Rec’d from | | | Darcia Tomzak | | | | | | | | |  |
| For | Investment | | | | |  | For | Investment | | | | | | | | | | |  |
|  |  | | | | |  |  |  | | | | | | | | Dollars | | |  |
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|  | $ | 7,000 | | | 00 |  |  | | | | | $ | 7000 | | | | 00 | |  |
|  | | | | | | |  |  | | | | |  | LCB | | | | | |  |
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|  |  | No. | | 1 |  | $ | 1,000.00 | | | | | | | | |  |
|  |  | Date: | | 7/3 | | | | |  |  | | | 20 | -- |  |  |
|  |  | To: | | Quincy Rental Agency | | | | | | | | | | |  |  |
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|  |  | For: | | July Rent | | | | | | | | | | |  |  |
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|  |  | BAL. BRO'T FOR'D……………………. | | | | | | |  |  | | | 0.00 | |  |  |
|  |  | AMT. DEPOSITED | | | | | |  | 7 | 1 | | | 7,000.00 | |  |  |
|  |  | SUBTOTAL…………………………….. | | | | | | | Date | | | | 7,000.00 | |  |  |
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|  |  | SUBTOTAL…………………………….. | | | | | | |  |  | | | 7,000.00 | |  |  |
|  |  | AMT THIS CHECK………………………………… | | | | | | |  |  | | | 1,000.00 | |  |  |
|  |  | BAL. CAR'D FOR'D……………………. | | | | | | |  |  | | | 6,000.00 | |  |  |
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| NO. \_\_\_\_\_1\_\_\_\_  MEMORANDUM | | | | | | | | Form \_\_\_\_3\_\_\_ | | | | | | |
| Bought supplies on account from *Music Supply Co.,$*1,300.00 | | | | | | | | | | | | | | |
| Signed:LCB | | | | | | | | | Date: 7/6 | | | | | |

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|  |  | No.2 |  |  | $ | 119.00 | | | | | | |  |
|  |  | Date: | 7/7 | | | | |  |  | 20 | 12 |  |  |
|  |  | To: | City Telephone Company | | | | | | | | |  |  |
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|  |  | For: | Telephone Bill | | | | | | | | |  |  |
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|  |  | BAL. BRO'T FOR'D……………………. | | | | | |  |  | 6,000.00 | |  |  |
|  |  | AMT. DEPOSITED | | | | |  |  |  |  | |  |  |
|  |  | SUBTOTAL…………………………….. | | | | | | Date | | 6,000.00 | |  |  |
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|  |  | SUBTOTAL…………………………….. | | | | | |  |  | 6,000.00 | |  |  |
|  |  | AMT THIS CHECK………………………………… | | | | | |  |  | 119.00 | |  |  |
|  |  | BAL. CAR'D FOR'D……………………. | | | | | |  |  | 5,881.00 | |  |  |
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| July 7, 2012  T7 | Form. | 5 |  |
| 175.00 | + |
| 80.00 | + |
| 475.00 | + |
| 70.00 | + |
| 800.00 | \* |
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| **Darcia’s** | |  | **FORM:** | **6** |
| **School of Dance** | |  | No. | 1 |
| 4814 Central Avenue | |  |  |  |
| Concord, NH 03303 | |  |  |  |
|  | **SOLD TO:** | Kid’s Stop | **DATE:** | 7/10/-- |
|  |  | 366 Park Street | **TERMS** | 2/10, n/30 |
|  |  | Concord, NH 03303 |  |  |
|  |  |  |  |  |
| QUANTITY | CAT. NO. | DESCRIPTION | UNIT PRICE | TOTAL |
|  |  | Pre-school Dance class 1 hr |  | 300.00 |
|  |  | K-3 Dance Class 1-hr |  | 350.00 |
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|  |  | TOTAL |  | 650.00 |
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|  |  | No.3 |  |  | $ | 795.00 | | | | | | |  |
|  |  | Date: | 7/3 | | | | |  |  | 20 | -- |  |  |
|  |  | To: | Orion Insurance | | | | | | | | |  |  |
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|  |  | For: | Insurance | | | | | | | | |  |  |
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|  |  | BAL. BRO'T FOR'D……………………. | | | | | |  |  | 5881.00 | |  |  |
|  |  | AMT. DEPOSITED | | | | | 7 | 7 | -- | 800.00 | |  |  |
|  |  | SUBTOTAL…………………………….. | | | | | | Date | | 6681.00 | |  |  |
|  |  | OTHER………………………………….. | | | | | |  |  |  | |  |  |
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|  |  | SUBTOTAL…………………………….. | | | | | |  |  | 6681.00 | |  |  |
|  |  | AMT THIS CHECK………………………………… | | | | | |  |  | 795.00 | |  |  |
|  |  | BAL. CAR'D FOR'D……………………. | | | | | |  |  | 5886.00 | |  |  |
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| July 14, 20--  T14 | Form. | 8 |  |
| 425.00 | + |
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| 150.00 | + |
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|  |  | No.4 |  |  | $ | 325.00 | | | | | | |  |
|  |  | Date: | 7/16 | | | | |  |  | 20 | -- |  |  |
|  |  | To: | Prescott Media | | | | | | | | |  |  |
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|  |  | For: | Advertising | | | | | | | | |  |  |
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|  |  | BAL. BRO'T FOR'D……………………. | | | | | |  |  | 5886.00 | |  |  |
|  |  | AMT. DEPOSITED | | | | | 7 | 14 | -- | 1100.00 | |  |  |
|  |  | SUBTOTAL…………………………….. | | | | | | Date | | 6986.00 | |  |  |
|  |  | OTHER………………………………….. | | | | | |  |  |  | |  |  |
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|  |  | SUBTOTAL…………………………….. | | | | | |  |  | 6986.00 | |  |  |
|  |  | AMT THIS CHECK………………………………… | | | | | |  |  | 325.00 | |  |  |
|  |  | BAL. CAR'D FOR'D……………………. | | | | | |  |  | 6661.00 | |  |  |
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| July 21, 20--  T21 | Form. | 10 |  |
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| 275.00 | + |
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| 850.00 | \* |
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|  |  | No.5 |  |  | $ | 850.00 | | | | | | |  |
|  |  | Date: | 7/23 | | | | |  |  | 20 | -- |  |  |
|  |  | To: | Music Supply Co. | | | | | | | | |  |  |
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|  |  | For: | On Account | | | | | | | | |  |  |
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|  |  | BAL. BRO'T FOR'D……………………. | | | | | |  |  | 6661.00 | |  |  |
|  |  | AMT. DEPOSITED | | | | | 7 | 21 | -- | 850.00 | |  |  |
|  |  | SUBTOTAL…………………………….. | | | | | | Date | | 7511.00 | |  |  |
|  |  | OTHER………………………………….. | | | | | |  |  |  | |  |  |
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|  |  | SUBTOTAL…………………………….. | | | | | |  |  | 7511.00 | |  |  |
|  |  | AMT THIS CHECK………………………………… | | | | | |  |  | 850.00 | |  |  |
|  |  | BAL. CAR'D FOR'D……………………. | | | | | |  |  | 6661.00 | |  |  |
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| Receipt No. | | | 2 | |  | | Receipt No. | | 2 | |  | | | | Form | | | 12 |  |
| Date | 7/24 | | | 20-- |  | | Date | 7/24 | | | | | 20-- |  | | | | |  |
| From | Kid’s Stop | | | | |  | Rec’d from | | | Kid’s Stop | | | | | | | | |  |
| For | On Account | | | | |  | For | On Account | | | | | | | | | | |  |
|  |  | | | | |  |  |  | | | | | | | | Dollars | | |  |
|  | | | | |  |  |  | | | | | | | | | | |  |
|  | $ | 425 | | | 00 |  |  | | | | | $ | 425 | | | | 00 | |  |
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|  |  | No.6 |  |  | $ | 600.00 | | | | | | |  |
|  |  | Date: | 7/26 | | | | |  |  | 20 | -- |  |  |
|  |  | To: | Columbus Supplies | | | | | | | | |  |  |
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|  |  | For: | Supplies | | | | | | | | |  |  |
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|  |  | BAL. BRO'T FOR'D……………………. | | | | | |  |  | 6661.00 | |  |  |
|  |  | AMT. DEPOSITED | | | | | 7 | 24 | -- | 425.00 | |  |  |
|  |  | SUBTOTAL…………………………….. | | | | | | Date | | 7086.00 | |  |  |
|  |  | OTHER………………………………….. | | | | | |  |  |  | |  |  |
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|  |  | SUBTOTAL…………………………….. | | | | | |  |  | 7086.00 | |  |  |
|  |  | AMT THIS CHECK………………………………… | | | | | |  |  | 600.00 | |  |  |
|  |  | BAL. CAR'D FOR'D……………………. | | | | | |  |  | 6486.00 | |  |  |
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| July 28, 20--  T28 | Form. | 14 |  |
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|  |  | No.7 |  |  | $ | 110.00 | | | | | | |  |
|  |  | Date: | 7/30 | | | | |  |  | 20 | -- |  |  |
|  |  | To: | Concord Electric Company | | | | | | | | |  |  |
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|  |  | For: | Electric Bill | | | | | | | | |  |  |
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|  |  | BAL. BRO'T FOR'D……………………. | | | | | |  |  | 6486.00 | |  |  |
|  |  | AMT. DEPOSITED | | | | | 7 | 28 | -- | 500.00 | |  |  |
|  |  | SUBTOTAL…………………………….. | | | | | | Date | | 6986.00 | |  |  |
|  |  | OTHER………………………………….. | | | | | |  |  |  | |  |  |
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|  |  | SUBTOTAL…………………………….. | | | | | |  |  | 6986.00 | |  |  |
|  |  | AMT THIS CHECK………………………………… | | | | | |  |  | 110.00 | |  |  |
|  |  | BAL. CAR'D FOR'D……………………. | | | | | |  |  | 6876.00 | |  |  |
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| **Darcia’s** | |  | **FORM:** | **16** |
| **School of Dance** | |  | No. | 2 |
| 4814 Central Avenue | |  |  |  |
| Concord, NH 03303 | |  |  |  |
|  | **SOLD TO:** | Kid’s Stop | **DATE:** | 7/10/-- |
|  |  | 366 Park Street | **TERMS** | 2/10, n/30 |
|  |  | Concord, NH 03303 |  |  |
|  |  |  |  |  |
| QUANTITY | CAT. NO. | DESCRIPTION | UNIT PRICE | TOTAL |
|  |  | K-3 Dance Class 1-hr |  | 350.00 |
|  |  | Consultation |  | 125.00 |
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|  |  | TOTAL |  | 475.00 |
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| July 31, 2012  T31 | Form. | 17 |  |
| 225.00 | + |
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|  |  | No.8 |  |  | $ | 1000.00 | | | | | | |  |
|  |  | Date: | 7/31 | | | | |  |  | 20 | -- |  |  |
|  |  | To: | Darcia Tomzak | | | | | | | | |  |  |
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|  |  | For: | Withdrawal | | | | | | | | |  |  |
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|  |  | BAL. BRO'T FOR'D……………………. | | | | | |  |  | 6,876.00 | |  |  |
|  |  | AMT. DEPOSITED | | | | | 7 | 31 | -- | 700.00 | |  |  |
|  |  | SUBTOTAL…………………………….. | | | | | | Date | | 7576.00 | |  |  |
|  |  | OTHER………………………………….. | | | | | |  |  |  | |  |  |
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|  |  | AMT THIS CHECK………………………………… | | | | | |  |  | 1000.00 | |  |  |
|  |  | BAL. CAR'D FOR'D……………………. | | | | | |  |  | 6576.00 | |  |  |
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|  |  | BAL. BRO'T FOR'D……………………. | | | | | |  |  | 6576.00 | |  |  |
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|  |  | SUBTOTAL…………………………….. | | | | | |  |  |  | |  |  |
|  |  | AMT THIS CHECK………………………………… | | | | | |  |  |  | |  |  |
|  |  | BAL. CAR'D FOR'D……………………. | | | | | |  |  |  | |  |  |
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